DATA GOVERNANCE CENTER

The Data Governance Center is the single source of truth of all our data governance and stewardship activities. It is used to manage all business definitions and KPIs, support our data stewards in their day to day activity, provide traceability between business and technical assets, policies and rules. It is a vital step toward achieving our vision of commonly understood consistent, trusted and high-quality data throughout the institution.

https://DGC.IIT.GWU.EDU

THE DATA GOVERNANCE OFFICE

The Data Governance Office (DGO) facilitates and supports Data Governance and Data Stewardship activities. Responsibilities include:

- Facilitating and coordinating meetings of Data Stewards.
- Providing liaisons to other disciplines and programs.
- Collecting and aligning policies, standards, and guidelines from stakeholder groups.
- Facilitating and coordinating data analysis and issue analysis.
- Administering metadata repository (Data Governance Center).

Data Governance

The right people involved at the right time using the right data to make the right decisions

Key Features

- Business Glossary
- Data Dictionary
- Report Catalog
- Reference Data Management
- Policy Management
- Data Quality Management

Contact us

E-Mail: DGC@GWU.EDU
Website: http://it.gwu.edu/datagovernance

Ensuring the highest quality data is delivered throughout the university providing valuable information serving individual and organizational need
PRINCIPLES

The following principles are set forth as minimum standards to govern the appropriate usage and management of Institutional Data.

- Institutional data is the property of George Washington University and shall be managed as a key asset.
- Unnecessary duplication of institutional data is discouraged.
- Unnecessary updating of institutional data is discouraged.
- Quality standards for institutional data shall be defined and monitored.
- Institutional data shall be protected.
- Institutional data shall be accessible according to defined needs and roles.
- Institutional metadata shall be recorded, managed, and utilized.
- Institutional representatives will be held accountable to their roles and responsibilities.
- Necessary maintenance of institutional data shall be defined.
- Resolution of issues related to institutional data shall follow consistent processes.
- Data stewards are responsible for the subset of data in their charge.

ROLES & RESPONSIBILITIES

No one person, department, division, school, or group "owns" Institutional Data, even though specific units bear some responsibility for certain data. The roles and responsibilities outlined below will govern management, access, and accountability for Institutional Data.

DATA GOVERNANCE COMMITTEE - This committee is comprised of functional data stewards from across all functions and departments of the university.

DATA STEWARDS - Data Stewards are university business officials having direct operational-level responsibility for the management of one or more types of Institutional Data and have authority to make decisions.

DATA CUSTODIANS - Data Custodians are system administrators responsible for the operation and management of systems and servers which collect, manage, and provide access to institutional data.

DATA USERS - Data Users are university units or individual university community members who have been granted access to institutional data in order to perform assigned duties or in fulfillment of assigned roles or functions within the university. This access is granted solely for the conduct of university business.

TYPES OF INSTITUTIONAL DATA

Advancement and Alumni Affairs: Includes all aspects of alumni and development data.

Facilities: Includes the facilities services data of the University including space-planning data, construction, maintenance and operational data, reservations and physical-descriptive data.

Financial: Data related to the management of fiscal resources of the University.

Human Resources: Supports the management of employee resources of the University.

Information Technology: Supports the provisioning and management of the technology infrastructure provided by the Division of Information Technology.

Library and Information Resource: Supports the management activities and information-resource-collection activities of the University libraries.

Organizational: Reflects the internal organizational structure of the University and identifies hierarchical relationships among individual entities.

Person Registry: Supports the management of identity and authentication for individuals associated with the University.

Research: Includes records that represent grants & contracts (proposals and awards) the University has received and executed.

Student: Supports all phases of a student's relationship with the University from expression of interest through alumni status.