1. ‘Automatically Admit People' Setting Will Change from Everyone to Organizer Only

Only Organizers will be able to admit people to a meeting.

At the start of your meeting, you can update the settings. On the control bar, click the ellipses and choose Meeting options.
The Meeting options window will open. In the **Who can bypass the lobby?** field, you can choose: *Everyone, People in my organization, trusted organizations and guests, or People in my organization and guests.*

If you have the Microsoft Teams add-on for Google, you can change the settings for your meeting. Click on **Meeting Options.**
The Meeting Options window will open. In the **Who can bypass the lobby?** field, you can choose: *Everyone, People in my organization, trusted organizations and guests, or People in my organization and guests.*

### Microsoft Teams Meeting

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#### Meeting options

- **Who can bypass the lobby?**
  - Only me
  - Everyone
  - People in my organization, trusted organizations and guests
  - People in my organization and guests

- **Always let callers bypass the lobby**
  - Everyone

- **Announce when callers join or leave**
  - People in my organization and guests

- **Who can present?**
  - Only me

- **Allow attendees to unmute**
  - Yes

- **Allow meeting chat**
  - Enabled

- **Allow reactions**
  - Yes

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2. **Change Meeting Recording Storage**

Teams meeting recordings will no longer be saved to Microsoft Stream. All meeting recordings will be saved to OneDrive and SharePoint.

For more details, please visit this Microsoft Support page.
[https://support.microsoft.com/en-us/office/play-and-share-a-meeting-recording-in-teams-7d7e5dc5-9ae4-4b94-8589-27496037e8fa#bkmk_playmeetingrecording](https://support.microsoft.com/en-us/office/play-and-share-a-meeting-recording-in-teams-7d7e5dc5-9ae4-4b94-8589-27496037e8fa#bkmk_playmeetingrecording)

3. **Enable Meeting Reactions**

The meeting reactions feature allows users to react to participants during a meeting. In a Teams meeting, participants can choose from four different reaction types – like, heart, applause, and laugh – and send it to meeting attendees from the new reactions and raise hand flyout in the control bar.

Meeting participants will see the reaction displayed over their position. When content is shared, the reactions will float over the content.