Internal Message to GW IT & LSPs: New Microsoft Teams Features – Assignments/Grades and Insights

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GW IT is enabling the Assignments/Grades and Insights features within the Microsoft Teams application for faculty, students and staff on Wednesday, August 19, 2020 at 9:00 am.

Impact: Users will be able to create assignments, grade, turn in class work, collaborate, and share resources through Microsoft Teams. The sections below outline the new features and self-paced online learning opportunities. Please share this information with your respective areas, teams and audiences.

Assignments - Create and manage assignment timelines, instructions, adding resources to turn in, and more. To start using Assignments in Microsoft Teams, review these self-learning resources:

- Quick Start
- Assignments Features Details

Grades in Microsoft Teams - Use the Grades tab to get an overview of classes, access data quickly, open, and return student work. To start using Grades in Microsoft Teams, review these self-learning resources:

- Track Student Progress in Grades (Faculty)
- Track Your Progress in the Grades Tab (Students)

Insights in Microsoft Teams - Collect areas of student activity (grades, assignment turn-in, communication, and file collaboration) to create actionable analytic dashboards. Students do not have access to Insights. To start using Insights for Microsoft Teams, review these self-learning resources:

- Educator’s Guide to Insights for Microsoft Teams
- Actionable analytics with Insights in Teams

This message is being sent to you as a member of the GW IT Staff or as a Local Support Partner. For more information or to report any related problems, please contact the IT Support Center at 202-994-GWIT (4948).